



PVCC Memorial Tree or Bench Donation Form

The planting of trees or placement of a bench are a long-standing tradition to commemorate cherished events, loved ones or members from our academic community. These donations are a valued addition to our campus.

Planning ahead is important when donating a tree or bench to the PVCC campus. Facilities Management needs several weeks' advance notice to coordinate the project. The location for a bench or tree is determined by the Vice President of Administrative Services working with Facilities Management and the Development Office. The tree species which can be planted is determined by the Facilities Management team.

If you plan on donating a Memorial Tree or Bench, following steps are recommended:

- Contact the Development Office at 602-787-6684 to let us know of your intentions or if you have questions.
- Contact the Facilities Office at 602-787-7871 to discuss possible placement of your donation.
- Complete the Memorial Tree / Bench Donation Form, print and send it with your check, payable to Paradise Valley Community College.

Please mail check to: PVCC Development Office, 18401 N. 32nd Street, Phoenix, AZ 85032

A location map will be mailed to the donor after the tree is planted or the bench is placed.

Donor or Donors or Organization name:

If an Organization, Contact name:

Address:

Phone number:

In memory of (person or event)

I would like to sponsor a

- Memorial Bench \$2,500** - This is the fee for a standard memorial bench made from recycled composite material and steel with a 6" x 10" plaque.
- Memorial Tree \$1,000** - This is the fee for purchasing and planting a shade or flowering tree* with a 6" x 10" plaque.

Enclosed Check \$

Memorial plaque inscription limited to 120 characters

Additional Information / Message:

* 1-1/2" to 2" caliper shade tree or 1-3/4" to 2" caliper flowering tree