

Minutes

October 2, 2015

1. Reports

- (Counseling) Marianne Auten attended the beginning of the meeting and encouraged everyone to sign up for Skip Downing's OnCourse, offered here at PVCC on November 6. Please contact her with any questions.
- (Advising) Need to ask Beth Whiteman to join committee...
- (Registration) no report.
- (Testing) **English** - look into if students testing into O91 with a score of 3 really belong in O91. **Math** - Right now the focus is how to accurately test students when they leave one of the proposed seven modules.
- (Disabilities) No report - but there was a discussion about how disability students are being served at Black Mountain, most specifically a blind student who is needing accommodations.

2. Staff Training

- The second half of the "What You Always Wanted to Ask" took place during **Fall Learning Week**.
- For **Spring Learning Week**, we are going forward with Julie Olander's suggestion "Understanding the Evolving Student: Can it be Done?" Brainstorming session brought topics like "Why Students as NOT Learning?" "Safe Harbor." "Why Study Harder is not the Best Suggestion." We are looking at having four presenters - from different disciplines - and providing food.
- Please plan to attend, on Feb. 5, Raising Arizona: The Role of Developmental Education in Student Success. If you would like to offer a workshop, the deadline is October 15. See Pamela or Mary with questions.

3. Marketing: Website and Newsletter and more

- Newsletters—The **Spring** newsletter went out during the last week of school and during the summer. We included 4 pages of class offerings. A survey of counseling disclosed the computer the preferred tool for looking up class options. We brainstormed ideas for the **Fall newsletter**. Marianne Auten is writing an article on OnCourse. Pamela will write an article about the Student Success Conference - as well as provide an advertisement for the upcoming AADE one day conference. Julie Olander will write an article about sustainability. We are hoping Linda Malay will write an article about her takeaway from the "What You Always Wanted to Ask" sessions during Learning Week. Any other ideas or hand raising to volunteer? Jacque will notify us of the deadline.
- Website—Amanda is no longer our liaison. We will be working with Marc.

4. Maricopa Summer Institute

- We will sign cards next meeting

5. Position Paper

- We brainstormed what to include: supplemental instruction, success coaching, peer mentors, persistence, costs, and alternative offerings. We also talked about how the position paper needs to focus on charges to Dev Ed, the impact on students, goals.

6. Other Discussions

- Julie Olander brought up using Teaching Assistants - MaryLou said not an issue for this group to tackle.
- Michelle Suramova brought up WOMEN RISING, a new minority female initiative - first meeting on October 6, 12:30 KSC 2007. Second meeting October 14, 12:00. Contact Michaelle Shadburn with questions.

7. Next meeting is on the 20th, at 12:45, in M232 (because all of us will be at OnCourse) December's meeting is the 4th, at 12:45 in M232.

Minutes

November 20th

1) Critiqued the fall newsletter. A few assignments were incomplete. Changes were made to due dates, and two new assignments were given as fall back.

2) Put together a proposal for Spring Learning Week. Maribeth Marquard, Julie Oleander, Pamela Osback, and Stephanie Polliard will present. Team agreed to meet in early December to create the workshop. Pamela will take care of submitting the workshop proposal to Michaelle Shadburne

3) Went over updates about upcoming changes for MSI.

PTO

Minutes

December 4, 2015

The four presenters for the Spring Learning Week session - Maribeth Marquard, Julie Olander, Pamela Osback, and Stephanie Polliard met and prepared for their session.

PTO

Minutes

February 19, 2016

USI

Attendees: Sheila Beeler, Pamela Osback, Stacey Rannik, Jacquie Fernandez, Mary Early, Lili Kang, Stephanie Polliard, Kim Dean.

1. Process: Discussion on math modules: all modules are geared for the underprepared. This is proctoring of the midterm and final for all math 120 and above classes. A hiring committee is in the process of interviewing a testing person for the MLC.

2. Staff Training/Instruction:

a) Understanding the Evolving Student (first offering during spring learning week). USI is set to propose the same workshop divided into two sessions during next semester's AADE conference and to Ready/Set/Go.

b) Math learning week session called How is Math Changing?

Presented by Jacquie, Maribeth, and Kim. Jacquie should discuss what the charges are... Maribeth should follow with a flow chart discussion, and Kim would... Those who attended the AADE conference shared best practices.

3. Marketing: Pam, Maribeth, Jacqueline Michaelle, and Lili

Newsletter Committee believes it should be offered both digitally and in hard copy.

Assignments:

Maribeth -What's Tutored Math and Why is it Needed.

Pamela -Ten Things New Students Should Know & English 091 & 101 in same semester.

Mary - Featured Tutor

Lili -Ask a Librarian & DAC award

Pamela -Success Coach

Kim -new testing person in Q building.

Website: Working on creating a list of accomplishments and writing reports on discipline endeavors.

4. Students with Disabilities: Discussion about the issues faced by a blind veteran who is attending the Black Mountain campus. Suggestion made to study Glendale Community College's guidelines. (borrow and customize)

5. Member input: The committee was unable to think of names to put forth for this summer's MSI
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Minutes April 1, 2016 USI

Attendees: Pamela Osback, Jacquie Fernandez, Lili Kang, Maribeth Marquard, Kim Dean.

1. Process:

Tereza Dominguez has been hired for the math testing position and is already making suggestions for improvements to both testing and tutoring.

2. Staff Training/Instruction:

a) Understanding the Evolving Student. We will not propose to the summer Learning Summit as not all members will be in town.

We will propose to Ready/Set/Go

We will propose the 2017 AADE conference.

b) Math learning week session called How is Math Changing? will not be proposed until pilot is complete and data is accessed and a workshop is needed.

3. Marketing: Pam, Maribeth, Jacqueline Michaelle, and Lili

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Newsletter:

Maribeth has completed and turned in "What's Tutored Math and Why is it Needed."

Pamela has completed and turned in "Ten Things New Students Should Know"

She is still working on "Combined English 091 & 101 in Same Semester" and an interview with Misty of Success Coaching.

Waiting on Mary - Featured Tutor

Waiting on Lili - Ask a Librarian & DAC award

Kim has just been assigned to interview the new testing person in Q building.

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Website: Working on creating a list of accomplishments and writing reports on discipline endeavors.

4.

The committee is under the assumption that MSI will not be offered this summer and so names do not need to be submitted

PTO

April