



PVCC College Police Facility Use Service Provider Information

Scope of Service

- Provide public safety support to facility use activities/events.

Timeline Requirements

- Two week notice is required to secure security coverage.

Process

- Events with over 50 participants will be required to have a PVCC College Police Officer present and will be charged the standard fee.
- Events with over 100 participants may require additional officers.
- An officer is required to be on duty 30 min before and 30 minutes after an event.
- Security charge is a 4-hour minimum at a rate of \$45/hour per officer (during regular business hours). An overtime rate security charge will be assessed if an event is held outside of regular College business times:
 - Mon-Fri: before 6am - after 10pm
 - Sat: before 8am - after 4pm
 - Sunday & Holidays - All Day
 - Campus Closed days can be found here:
<https://www.paradisevalley.edu/students/hours-operation>
- All vehicles are required to park in the parking lot.
- For loading/unloading heavy equipment, requestor may drive to an acceptable location determined by PVCC College Police to load/unload.
- If there is need to have a vehicle remain near the event, this must be approved in advance by PVCC College Police. All other vehicles are allotted 20 minutes for loading/unloading.
- Alcohol, tobacco, drugs, weapons and animals [except service animals], are prohibited.
- Children must be in the company of an adult at all times.
- The above applies to all whether Internal, Co-Sponsored, or External, unless otherwise waived by the President or Vice-Presidents.

Contact College Police Office: 602-787-7900, Room KSC-1240