

Paradise Valley Community College

Desktop and Printer Standards

Background and Purpose

Paradise Valley Community College (PVCC) recognizes that computing equipment has become a commodity at very inexpensive prices to the consumer, eg: personal printers, bundled workstations, etc. PVCC has centralized purchasing and management of computing resources as outlined in the Technology Strategic Plan 2008-2012. This document will present desktop, laptop and printer standards that are supported by PVCC as well as criteria for use of non-district owned computers.

Computer Hardware Standards

The following is equipment that PVCC information technology will support:

- Dell Optiplex series desktop workstations
- Dell Latitude laptop series
- Apple iMac desktop series
- Apple Macbook/Macbook Pro laptop series
- Netbooks are not supported by PVCC

Computer Accessories

Computer accessories will be provided from the system manufacturer, whenever possible. Upgrade products (monitors, speakers, etc) may be of any manufacturer, and Desktop Support/Media Services will ensure its compatibility upon purchase.

Printers

The only printers supported are networked laserjet printers. Personal printers, Deskjet printers, etc., are not supported. When the personal printers break, we can dispose of them for you

Desktop Support/Media Services will not support technology equipment not purchased through IT.

Non-PVCC Owned Computer Hardware

PVCC discourages the use of non-district owned computers on the college's network.

In order to maintain network integrity and security, non-district owned computers must meet the following requirements in order to be allowed access to PVCC's network resources. This access is only granted to faculty and staff.

- The owner of the computer must provide his/her own Ethernet card. Some machines have this feature built-in. All Ethernet cards have a unique identifier associated with them – this is called a MAC address or Ethernet address. This address must be registered in our DHCP server in order to provide you with network access.
- The owner of the computer will be responsible for any and all network traffic generated by that computer. Unauthorized or undesirable usage (such as viruses or Peer to Peer file sharing) will result in removal of network access from that computer. The owner must abide by MCCC'D's Technology Resource Standards <http://www.maricopa.edu/legal/it/trs.htm>
- A virus scanner must be installed and updated to the most current virus definitions.
- The operating system must be updated with the latest security patches available. Windows users can obtain updates by visiting <http://windowsupdate.microsoft.com> with their browsers. Macintosh users can obtain updates by using the Software Update feature.
- The computer must not have any Peer-to-Peer file sharing programs on it such as Kazaa, Morpheus, or Spinner.
- The computer must not have any unrestricted shares set up on it. File sharing should be disabled entirely.
- The device is only allowed to connect to PVCC public wireless network.