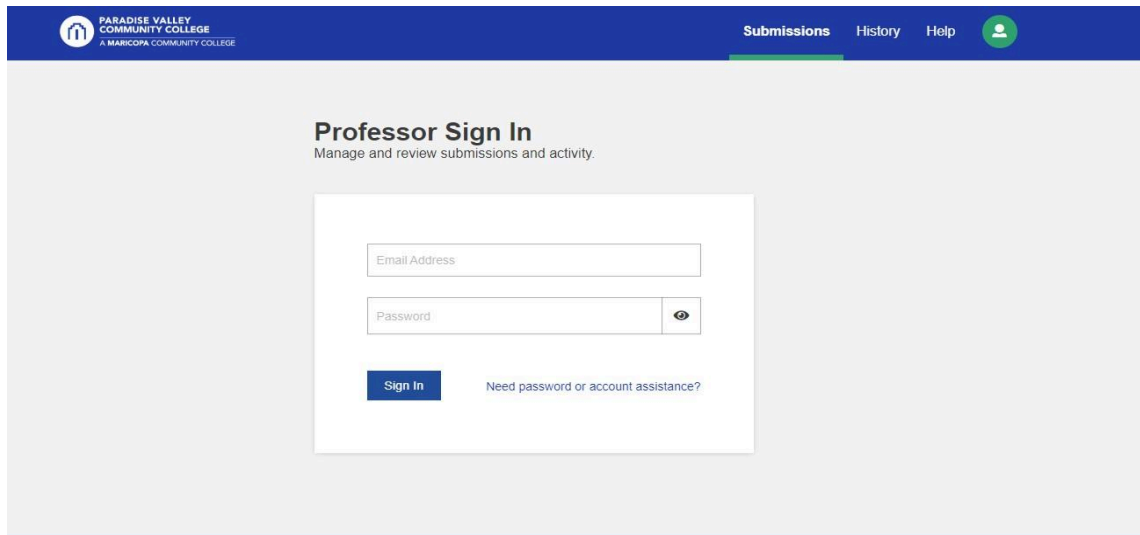
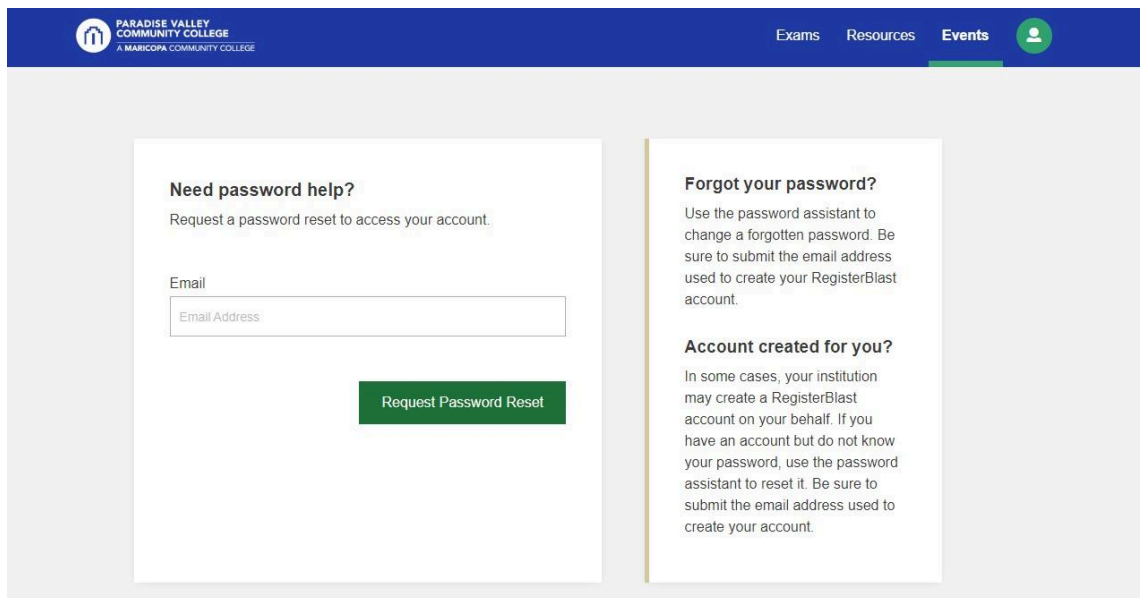


1. Go to the Professor's page found on our Testing Services website [Instructor Resources](#):
2. If you are a new user, you would need to create a new password. The system already identifies you through your MCCCDC Staff Student Email (MEID@maricopa.edu), you would just need to create a new password by clicking on [Need password or account assistance?](#)



3. Once you get the following page, see below:

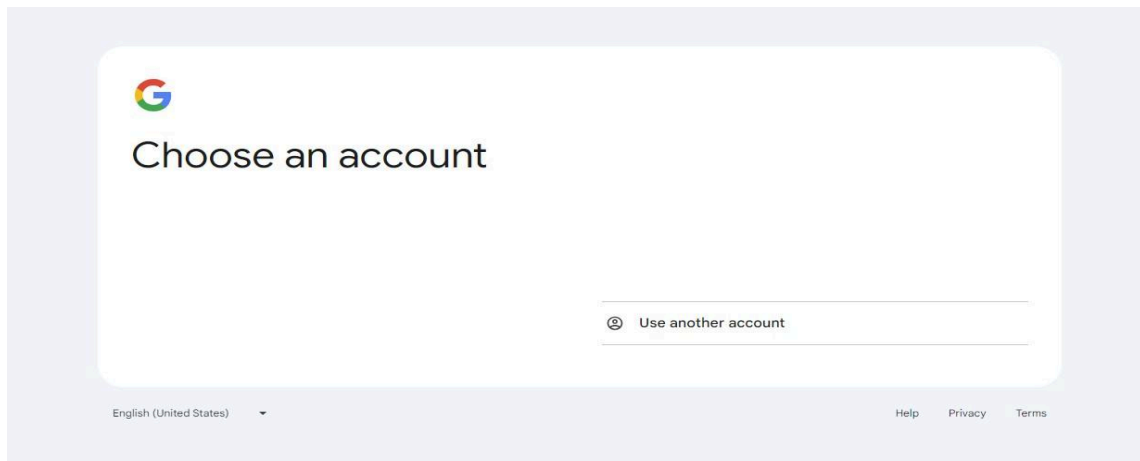


4. Click on **Request Password Reset**

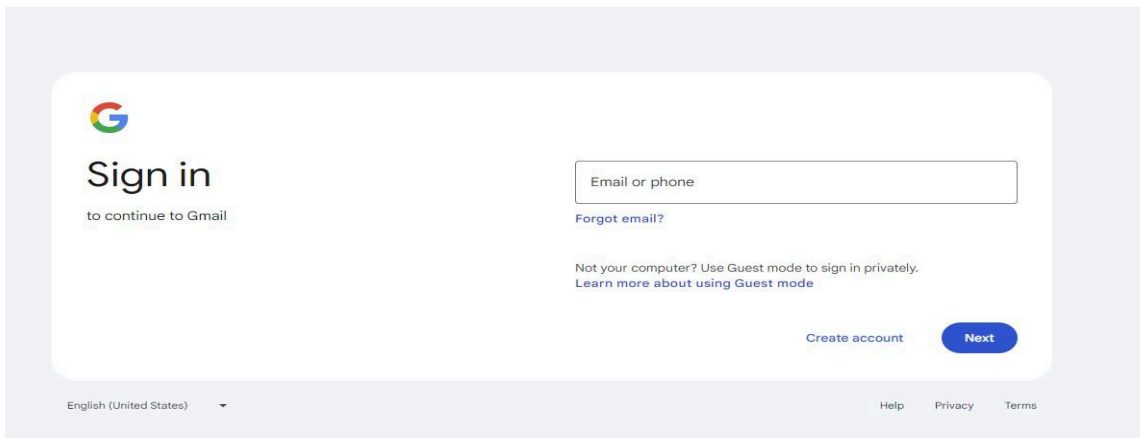
- The system will send a password reset email to your Student Email: MEID@maricopa.edu. To access this email, go to the top right corner of your email, and click on the box with the Maricopa Logo:



- Then click on **Add another account**
- It will take you to the following page, to add a new email account:

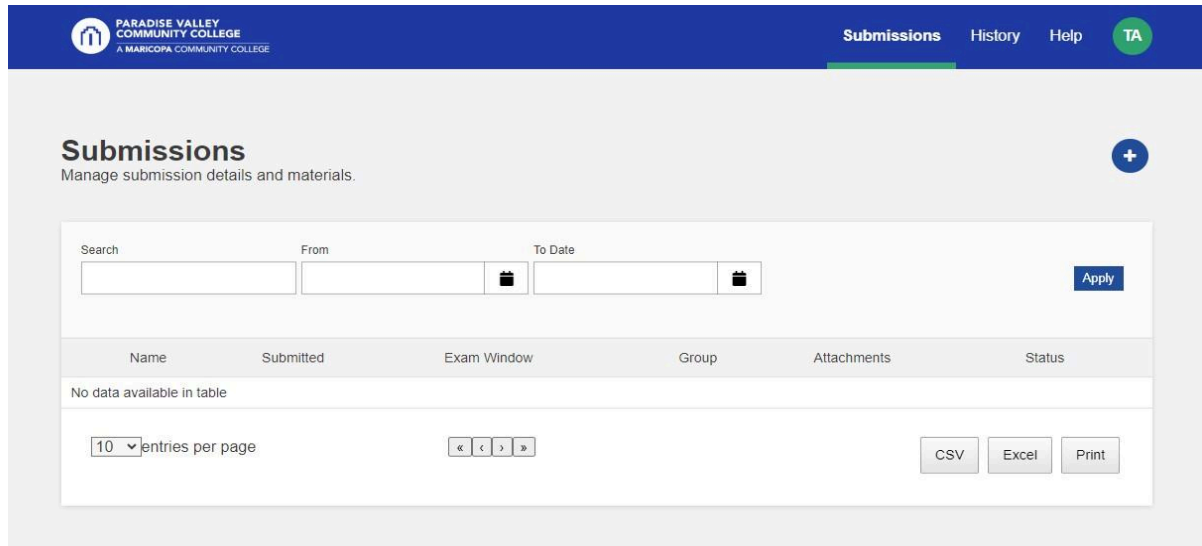


- Click on Use another account, if your MEID@maricopa.edu email is not listed.
- Type your email address MEID@maricopa.edu in the box, then click Next.

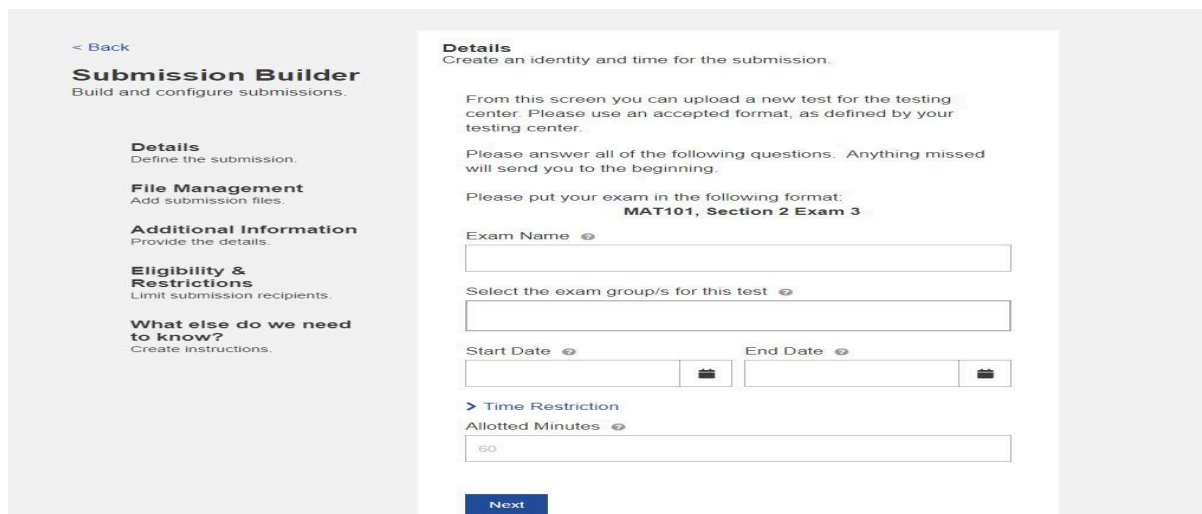


- It will open your student account inbox page for you to access emails.
- You should find an email sent from Register Blast providing a link for you to reset your password.

12. The link will take you back to Register Blast, and you will need to type your new password twice.
13. Following that step, go back to the [professor's page](#) and log in now with your MEID@maricopa.edu email address and password.
14. Now you are ready to use your RegisterBlast Professor Profile:



15. Click on the plus sign, and add your exam instructions.



Please reach out to Testing Services with any questions or concerns.

Phone: (602) 787.7050

Email: assessment@paradisevalley.edu