

PUMA RESOURCES FOR STUDENTS



Disclaimer: The information is updated frequently, but may not be current. In response to the Global COVID-19 pandemic, PVCC is currently operating both in person and remotely to best meet our students' needs. Many student services can now be accessed on campus and online. Please connect to the links below for the most updated information available. KSC Building will be undergoing a remodel in Spring and Summer 2022. Updated department and staff locations will be updated on the websites.

For your convenience, this PUMA Resource for Students is organized as follows (underlines are hyperlinks):



1. [Academic Success](#)
2. [Campus Involvement](#)
3. [Money Matters](#)
4. [Community Resources](#) (i.e. food, housing, utilities, childcare, etc.)
5. [English Language Learner Resources](#)
6. [Health and Safety](#)
7. [Technology Resources](#)

1. ACADEMIC SUCCESS *Students who know and use the available resources from the beginning of each semester do better and complete their goals more often than those who don't or who wait until they're struggling to seek help. From enrollment to graduation, you will want to check these out:*



Academic Advisement **Location:** KSC Welcome Center, **Phone:** 602-787-7000 It is very important for students to meet with an academic advisor to develop an educational plan and at least once a semester. Advisors can help you make sure you are on the right track to completing your desired educational goals. Advisors also serve as a great campus resource. Walk-ins are available Monday-Friday. If you don't have time to visit with an advisor, don't worry, you can always ask an advisor a question using chat or by email or schedule a phone meeting. Advisement will be temporarily located in G-Building during the KSC Remodel-watch for signs. <https://www.paradisevalley.edu/students/advisement>



College Catalog – the college catalog provides graduation and degree information, instructional divisions, fields of interest (FOIs), Degrees and Certificates organized by FOI, official course descriptions, and MCCC Common Policies regarding Admissions, Registration, Enrollment, [Student Rights and Responsibilities](#) (Disciplinary Standards), the Student Handbook, Maps, and more.



Learning Success Center (LSC), **Location:** E-180, **Phone:** 602-787-7180

PVCC at Black Mountain: **Location:** Aquila Hall, **Phone:** 602-493-2622.

College students who use tutoring have an average GPA a letter grade higher than the national average college GPA. Free, drop-in tutoring in all subjects including math, success coaching (work-life-school balance), college-textbook reading, study rooms, and resources are available in the <https://www.paradisevalley.edu/students/learning-success-center>



Q Math Tutoring and Testing: **Location:** Q Building Math Center, **Phone:** 602-787-7740 Q Building is the location for all the math classes. You will be able to rent calculators for the semester, take your math tests, and find tutors who can help you with your math classes. <https://www.paradisevalley.edu/academics/mathematics/math-center/math-tutoring>.



MCCC Free Write: Do you need to review how to write an academic essay? Are you having trouble with commas? Maricopa Community Colleges offers a free Canvas course that provides a variety of online writing resources. Just use the following self-enrollment link to access the course: <https://learn.maricopa.edu/enroll/HN79XW>

- **MLA In Minutes Course:** <https://open.maricopa.edu/mlainminutes/>
- **Plagiarism (What it is/How to Avoid it)-Canvas Course:** <https://learn.maricopa.edu/enroll/RX7F9C>

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Counseling: Location: KSC-1220. Phone: 602-787-6540

In addition to student success, stress management, career exploration, and multiculturalism classes, our counselors provide academic and career counseling free to students. Learn to manage test anxiety, discover career possibilities, and engage in a more balanced life through the Counseling Center. To schedule an appointment, call or stop by the Counseling Office.

<https://www.paradisevalley.edu/counseling>



Career Services: Location: KSC-1181 Phone: 602-787-7073

Located in Advisement Center. Search for career related jobs and internships and explore your field of interest with a career in mind. Develop a focused resume and LinkedIn account. Learn job and internship-searching techniques, networking, interviewing, and how they all work together. Career development is an essential component of a holistic college experience. <https://www.paradisevalley.edu/students/career-services>. Career Assessments or jobs at [MCCD PipelineAZ](#)



Library (also known as the Buxton Library) Location: E-Building. Phone: (Circulation) 602.787.7200, (Reference) 602-787-7215

Need research help? Unsure how to cite and use sources for an assignment? Visit the library to chat with a friendly librarian for one-on-one help. Or use our **ASK A Librarian** 24/7 chat service. The library offers private and group study rooms, textbooks, and laptops for check-out. <https://www.paradisevalley.edu/library>

- **MLA In Minutes Course:** <https://open.maricopa.edu/mlainminutes/>
- **Plagiarism** (What it is/How to Avoid it)-Canvas Course: <https://learn.maricopa.edu/enroll/RX7F9C>
- **Textbooks:** Most textbooks are available for a 2-hour checkout or if you can't afford your textbook, library staff can scan up to three chapters of your textbook and email them to you. Email library at: library@paradisevalley.edu (Book vouchers may be available through Student CARE & Conduct). Contact Norma Chandler at 602-787-7076 or norma.chandler@paradisevalley.edu



Disability Resources and Services: Location: KSC 1220. Phone: 602-787-7171

Students with disabilities have the opportunity for equal educational access through reasonable accommodations that give them the same opportunities to succeed as every other student. Documentation and registration for accommodations take place here in a confidential, helpful, and respectful environment. <https://www.paradisevalley.edu/students/disability-resources-and-services>

- **Short Term Hospitalization/medical condition:** Submit your medical documentation through **DRS Connect** if requesting short-term accommodations.
- **Pregnancy Adjustments:** [Follow the process outlined in Pregnancy & Parenting](#) and fill out the form.
- **Nina Mason Pulliam Legacy Scholars Program:** Tuition scholarship for adults with a physical disability or who have a dependent(s) in their household under 18, or who have aged out of foster system (must meet other eligibility requirements).



Entrepreneurship Education Center Location: in K-117 Phone: 602-787-6964.

Do you want to be your own boss? Do you have an idea that you would like to develop into a business? Begin here, where the certificate program, mentors, and the community and student business programs and opportunities can help you bring your ideas to life and help you with becoming a business owner.

<https://www.paradisevalley.edu/academics/business-and-information-technology/entrepreneurship-education-center>

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Honors: Location: K-101 & K-102. Phone: 602-787-7888.

The PVCC Honors Program challenges students with a GPA of 3.25 or higher while supporting them with scholarships. The program offers unlimited scholarships up to \$1,290 per semester (15 credits) for eligible students. Program benefits include smaller classes, enriching academic opportunities, trips, social events, and transcript recognition. To find out if you are eligible, please visit the Honors Office. <https://www.paradisevalley.edu/students/honors>



Veteran Services: Location: K-108, Phone: 602-787-7045.

PVCC is a proud Military Supportive Campus and offers Veteran Education Benefits to eligible service members/Veterans and/or their dependents to help with educational training and training costs. There are a number of federal, state, and private Veteran educational funding programs. If you will be using any form of Veteran Education benefits you should visit the Veterans Services Office. <https://www.paradisevalley.edu/students/veterans-services>



Graduation & Commencement: Did you know that the last step to graduating is to apply to graduate? In your final semester, fill out your graduation application, including getting your advisor's signature. The due date to submit your application is the **first Friday in November for fall** graduation and the **first Friday in April for spring and summer** graduation. Congratulations, you are a PVCC alumni! Join the Alumni Association! <https://www.paradisevalley.edu/alumni>

MCCCD District Convocations are also held to celebrate our graduating students and their cultural diversity. Convocations are available for **Black/African American, American Indian, Asian/Pacific Islander, Hispanic/Latino, LGBTQ+, and Veterans**. Convocations are held at various locations and include students from all 10 Maricopa Colleges each Spring.

2. CAMPUS INVOLVEMENT PVCC *has more to offer than classes. Explore many activities that can benefit your professional growth and network with faculty, students, and staff while a PVCC student:*



Athletics: The Puma Athletics program provides academic support and athletic opportunities to PV students and builds a sense of pride and excitement at our college. If you wish to join one of our teams, including championship teams such as Women's Soccer and Track & Field, contact our Athletics Department about possible tryouts. If you don't participate in a sport, our student-athletes and Paws the Puma want you, as a proud Puma, to cheer on your men's and women's teams and help celebrate their victories. See schedules and more information at <https://www.paradisevalley.edu/athletics>

Student Leadership Programs: Location: KSC-1303, Phone: (602) 787-7240. Discover your full leadership potential through Emerging Leaders or Student Public Policy Forum. Both are based on the Social Change Model that advocates leadership as a process, not a position. If you have limited time during the school year but are interested in leadership development, look into **LeaderShape®** in the summer. <https://www.paradisevalley.edu/students/student-life>

M.E.N. Location: KSC-1230. Phone: 602-787-7297. The Male Empowerment Network wants our male students to succeed and does this through academic, personal, and professional development and a strong support network. The program works collectively and responsibly to meet the life-long learning needs of our diverse male student population. Contact Sheena Mata at male-empowerment-network@paradisevalley.edu



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Women Rising: **Location:** KSC-1230. **Phone:** 602-787-7297. We want to see our female students succeed! Women Rising is a program in which members participate in activities that promote empowerment, leadership, and sisterhood. Women Rising promotes professional development with a strong support network of women across the district and in the community. Contact Sheena Mata at sheena.mata@paradisevalley.edu



Student Clubs and Organizations **Location:** KSC-1303, **Phone:** (602)787-7240. If you would like to be more involved on campus, student clubs are the way to go! Below is a sampling of PVCC Clubs/Organizations:

Club Zeitgeist: It's a club... an initiative... a movement! With an entrepreneurial spirit, Club Z, open to everyone, supports the college and community as well as its students in their initiatives. Weekly meetings take place every Tuesday at noon in the Entrepreneurial Education Center (K-117)—stop by to learn more!

Phi Theta Kappa - Phi Theta Kappa is designated as the official honor society of America's two-year colleges by the American Association of Community Colleges. The society was founded with four goals, or Hallmarks, in mind: Scholarship, Service, Leadership and Fellowship. Alpha Omicron Chi--PVCC's chapter of the international honor society of Phi Theta Kappa.

UNoS: The **United Nations of Students** is a student club that supports our diverse cultures; all students are welcome!



1ST Generation College Student Network: **Location:** KSC-1230. **Phone:** 602-787-7297. Many first-gen students may be unfamiliar with the college going culture, lingo, expectations, and may lack mentors. If neither of your parents has earned a bachelor's degree or you have aged out of foster care, then you are considered a First-Generation (First Gen) College Student. First-Gen's may face many challenges navigating the college culture and using college resources. The First-Gen College Student Network provides a support network through a variety of presentations, conferences, dinners, and a network of faculty, staff, community members, and mentors. This program works to develop the life-long learning needs of this diverse student population. Contact **Norma Chandler** at 602-787-7076 or norma.chandler@paradisevalley.edu Check out our college champions/advocates for **Foster Youth**.



Student Life and Leadership: **Location:** KSC-1303. **Phone:** (602)787-7240. Check out the many PVCC Clubs & Organizations here: <https://www.paradisevalley.edu/students/clubs-and-organizations>. If you don't see what you're looking for, come in to find out about how to start a club.



Fitness for Academic Success You know that taking care of your body allows you to do better in your classes. If you want to use the Fitness Center but don't have the time to commit to a regular time or program, you can join the Fitness Center for only \$25 a semester. See more information at <https://www.paradisevalley.edu/fitness>

3. MONEY MATTERS *Paying for school can seem intimidating, but it doesn't have to be. You don't have to pay for your classes all at once or even all by yourself. Here are some ways to save at PVCC:*

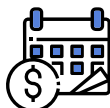


Financial Aid: **Location:** KSC-Welcome Center, **Phone:** 855-622-2332. The financial aid staff are here to help you with. Find information and guidance on understanding what aid is available (grants, loans, scholarships), how to apply, how to maintain your eligibility, money management, scholarships and anything else you can think of. You can visit our staff in person at the Welcome Center, email our office, or contact the Financial Aid Answer Center for assistance. You can also get answers 24/7 by viewing over 300 short videos on everything financial aid from the **FATV student portal**. <https://www.paradisevalley.edu/students/financial-aid>

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Scholarships Need money for college? There are many scholarships for **ALL** students (including DACA) offered by high schools, colleges, private donors, foundations, businesses, churches, non-profits, communities, employers, and professional organizations. Some scholarships are based on merit, talent, major, and/or financial need. Scholarships will have a separate application process that must be completed. You can view a list of scholarships from the PVCC Scholarship webpage: Important dates and deadlines can be accessed here: <https://www.paradisevalley.edu/students/financial-aid/important-dates>



Payment Plan Options. Pumas can hold their classes for only \$40 if you use a payment plan. Tuition payments can be spread over six months and can be an automatic payment from checking or savings or from a debit or credit card. Steps to enroll: **1.** Go to [maricopa.edu/students](https://www.maricopa.edu/students) and log in to your STUDENT CENTER. **2.** Select FINANCIAL ACCOUNT from your Student Center. **3.** Ensure that Make a Payment is Highlighted and SELECT the college and term that you want to create a plan for, this will open the **Nelnet** website. You may need to verify that your information such as addresses and phone numbers from your student account are accurate, and, **5.** When you are taken to the screen which says "Payment Plan & Billing," select "Set up a Payment Plan" <https://www.paradisevalley.edu/students/student-business-services/payment-plan-information>



Student Perks (Free or Discounts) Did you know you have \$ perks for being a student? These free and discounted products, including **five free downloads of Microsoft 365**, are designed to help students with the technical and practical tools they need to succeed. For details, visit <https://www.maricopa.edu/students/student-life/student-perks>

4. PUMA COMMUNITY RESOURCES (i.e. food, housing, bus passes, childcare, emergency funds).

Community Resources: Location: KSC-1220. Phone: 602-787-6540.

At PVCC, we understand that basic needs have a direct impact on the well-being and success of our students. Basic needs and well-being include food, housing, transportation, wellness, child care, and other important areas. If you need additional support, we also have a Social Worker, Stacy Moreno, on staff to work one on one with you. Click [here](#) to schedule an appointment. <https://www.paradisevalley.edu/students/counseling> and click on Community Resources.

- **Nina Mason Pulliam Legacy Scholars Program:** Tuition scholarship for adults with a physical disability or students who have a dependent in their household, or who have aged out of Foster Care (must meet other eligibility requirements).



Puma Pantry: Location: KSC-1303. PVCC is committed to helping students overcome food insecurity to focus on their educational goals, so this "Puma-2-Puma" service provides non-perishable food items (canned and boxed foods) and toiletries for students in need. <https://www.paradisevalley.edu/students/student-life/student-life-services/puma-pantry>

Puma School Supplies Cupboard: Location: KSC-1303. School supplies are necessary and, unfortunately, sometimes unaffordable to students. If you need school supplies, stop by the Puma School Supplies Cupboard, sponsored by the Business and Technology Club and housed in Student Life. Donate extras if you want to help out. - <https://www.paradisevalley.edu/students/learning-success-center/puma-community-food-supply-resources>

Bus Passes/Transportation: Location: various Phone: 602-787-7297 – Free bus passes available on a first come/first serve basis, the City of



Phoenix has provided City of Phoenix Bus Passes for Maricopa Students and Employees. Funding for the bus passes is made possible through the American Rescue Plan Act (ARPA). Free bus passes are good for 31 days. All bus pass recipients are required to fill out a **short survey**. Currently, free bus passes are being distributed by **Student Care and Conduct**, Intercultural Center (soon to be named by students, and DRS).

Discounted bus passes are available by the Follett Bookstore in KSC once these free bus passes are no longer available.

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PV CCAMPIS (Childcare Subsidy) Funded by the United States Department of Education (ED), the goals of the PVCC Child Care Access Means Parents in School Collaborative Program (PV CCAMPIS) are to: a) provide financial assistance (subsidy) on a sliding fee scale to low-income Pell-eligible single parent-students to place their children in pre-approved partnering regulated quality child care centers located in PVCC service area; b) develop and provide parental education and resources to participating single student-parents; c) provide academic support, advising and other wrap-around services to participating students and their children; and d) provide professional development and credentialing support to partnering child care centers. [Apply here](#)



Emergency Funds: “One time only” emergency funds from the PVCC Puma Grant or Higher Education Emergency Relief Fund may be available to assist students with groceries / transportation / utilities or other needs depending on the availability of funds. Faculty, Advisors, Staff, and Peer Leaders may submit a student a care report on your behalf. Click [here](#) to begin the process. Student CARE Team staff will follow up with you within 24 hours (not including weekends). Depending on need, you may qualify for the one time only emergency funds or a grocery gift card, book store gift card, Puma Café lunch voucher, etc. Contact **Norma Chandler** at 602-787-7076 or norma.chandler@paradisevalley.edu or **Stacy Moreno** at 602-787-6540 or stacy.moreno@paradisevalley.edu



5. ENGLISH LANGUAGE LEARNER RESOURCES *For community members and students who want to strengthen their English speaking, listening, and writing skills, PVCC offers a variety of resources. Some of these ELL resources may be halted during the COVID pandemic.*



Classes (ESL) For students who want to improve their written, spoken, and conversational English, English as a second language classes are available in the fall and spring. <https://www.paradisevalley.edu/academics/english/english-second-language>

ELL Conversation Groups Not yet ready for classes? The Learning Success Center offers free English Conversation Groups to help community members get started with learning and using English. <https://www.paradisevalley.edu/students/learning-success-center/english-language-learners-services>

Rosetta Stone Practice speaking and listening to English through Rosetta Stone, an interactive, computerized software program, in the LSC's Language Lab. <https://www.paradisevalley.edu/students/learning-success-center/english-language-learners-services> Also available for students learning Spanish.

ELL Grammar Workshops The LSC offers weekly grammar workshops that correspond to the grammar taught in level-three and -four ESL classes <https://www.paradisevalley.edu/students/learning-success-center/english-language-learners-services>

6. HEALTH AND SAFETY RESOURCES *Successful students need to be healthy and safe. The following resources provide resources for students.*

Temporary Hospitalization/Medical Condition – Students with a temporary medical condition or hospitalization may be eligible for accommodations through the Disability Resource Services. Submit your medical records [here](#) if requesting excused absences or assignment extensions due to a temporary medical condition. <https://www.paradisevalley.edu/students/disability-resources-and-services> Please note that documentation must be filed as soon as possible as accommodations are not retroactive.

Pregnancy – Pregnant students who may need an adjustment may contact Student CARE and Conduct for assistance. Contact **Norma Chandler** at 602-787-7076 or norma.chandler@paradisevalley.edu. [Pregnant and Parenting FAQ's](#)

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<https://qr.page/g/4ORjVHdSN8w>



Student CARE and Conduct – Student CARE and Conduct provides a variety of resources for students. Faculty, staff, and students may identify and refer students who have academic, financial, or personal concerns to **Student CARE**. The Student CARE and Conduct Team will reach out to students. The CARE Team is comprised of members from College Police, Counseling, our Social Worker, Financial Aid, Learning Success Center, Academic Advising, Disability Resource Services, Early College, Student Life and Leadership, etc. A CARE Report will be referred to the team member or staff who will be able to respond quickly to provide a connection to the resources. Contact **Norma Chandler** at 602-787-7076 or norma.chandler@paradisevalley.edu with questions. **Student Conduct Reports** deal with student misbehavior in and out of the classroom. See **Student Rights and Responsibilities** to learn more. Use the forms on the SPEAK UP website for reporting.



SPEAK UP – This website provides information and links to websites/forms to submit CARE Reports, Conduct Incident Reports, Title IX and Discrimination Reports, the Instructional Grievance Process/form and the Non-Instructional Grievance Process.

- Learn more about **Title IX and Preventing Sexual Harassment**

1. CALL 9-1-1 in an emergency

2. Call College Police

Emergencies: **480-784-0911**

Non-emergencies: **602-787-7900**

3. For Title IX/ADA/504 Contact

Dr. Jana Schwartz

Vice President of Student Affairs

602-787-7688

Jana.schwartz@paradisevalley.edu



COVID-19 Safety Precautions – **Return to Campus Guidelines**

Masks and Social/Physical Distancing is required for Faculty, staff, students and community members in all indoor buildings. Their mask protects you, your mask protects them!

COVID-19 PVCC Student Reporting Information:

When to report? **IMMEDIATELY** for any of the following conditions

- As soon as COVID like symptoms appear (no matter how minor)
- As soon as you are notified that you had a potential exposure.
- If you are asymptomatic but decide to test, report as soon as you get a positive diagnosis.

Where to report? All three of these places:

- 1. Email all your instructors**
2. Email: covid19-reports@paradisevalley.edu
3. Report at <https://together.maricopa.edu/covid-19-reporting>

Which form to fill out?

- Potential exposure: **Report Potential Exposure**
- COVID-like Symptoms: **Report Symptoms or Confirmed Case**
- Positive Diagnosis of COVID-19: **Report Symptoms or Confirmed Case**

DO NOT

- Wait until you test for COVID-19 to report.
- Wait until you receive your test results to report.
- Do not automatically return to campus, if a negative test result.





7. Technology Resources *Remote Learning Support*



Computer Commons: **Location:** E-Building. **Phone:** 602-787-6760 (Helpdesk) 602-787-7780. If you need help learning how to use program for your class or need some place to do your online course work or use a computer for assignments, the Computer Commons is for you. You'll find friendly technicians who can help you with technical issues like password resets. Student IDs are also available here, so bring a picture ID like a driver's license and prepare to smile!

<https://www.paradisevalley.edu/employees/information-technology/computer-commons>



Laptop | Hotspot | Additional Device Checkouts: (Online or Phone Requests)

Eligible students can check out laptops, hotspots, and additional devices on a first come/first serve basis by using this process that is managed in partnership by the PVCC Library (for limited hotspots) and Information Technology (laptops) departments. Begin the process by clicking on the link below. If you do not have access to the Internet to make this request online, please call (602) 787-7780. **Laptop | Hotspot | Additional Device Request Form**

Technology Resources and **Remote Learning Support** – this website provides links to the following resources and more:

- Cranium Café (ConexEd) for Virtual Student Services (schedule appointments, virtual meetings with advisors/tutors, faculty)
- Canvas
- Technical Support (IT Helpdesk)
- Collaboration Tools (Cisco WebEx)
- Google Meet
- Google G-Suite
- Office 365
- MOER – (Maricopa Open Educational Resource Learning System)
- MATLAB
- Ask A Librarian



Canvas App - Access your Canvas courses on the go and in the classroom with the Canvas Student mobile app! From any device, students can now: View grades and course content, submit assignments, keep track of course work with to do list and calendar, send and receive messages, post to discussions, watch videos, take quizzes, receive push notifications for new grades and course updates, and much more! These are just some of the features of the app that you can download from the Apple App Store and the Google Play Store. Once you download it to your mobile device, authenticate your account with your MEID and password.



MyInfo App - Welcome to the free tool that will make your school life easier! MyInfo has all kinds of features--financial aid awards, schedules, account information, payments, textbook purchasing for classes you're taking, even GPS to get you to your classes! These are just some of the features of the app that you can download from the Apple App Store and the Google Play Store. Find more information, including the User Guide, at <https://my.maricopa.edu/tools/myinfo>



RAVE Login - Maricopa Colleges Community Opt-In Portal (getrave.com). RAVE is the official **emergency alert system** for the Maricopa County Community College District (MCCCD). Emergency alerts are sent as text and/or email messages to students, faculty, staff, and community members. MCCCD alert messaging includes messaging for safety concerns, closures, warnings, directives, and other emergency situations. Update your information through your Student Center.

The **Rave Guardian app** is available from the Apple App Store or Google Play. Once you download it to your mobile device, authenticate your account with your employee or student email address, then create a user name, password, and personal profile.

STUDENT(S) OF CONCERN REFERRALS

ACADEMIC • FINANCIAL • PERSONAL • OTHER CARE

Submit all student concerns & referrals through
[CARE REPORTS](#).

Student *Emergency Funds* disbursed through
[CARE REPORTS](#).

ACADEMIC • BEHAVIORAL MIS CONDUCT

IN-AND-OUT OF CLASSROOM

Report all academic (plagiarism/cheating) and
behavioral misconduct through student
[Conduct Incident Reports](#)

STUDENT OF CONCERN Harm to Self COUNSELING STUDENT CRISIS

602-787-6540

Report Student Emergency to College Police and [CARE](#)
Report Student Crisis and Non-Emergency to [CARE](#)

STUDENT(S) OF CONCERN Harm to Others COLLEGE POLICE EMERGENCY - CALL

9-1-1 & (480) 784-0911

Report Emergency &
Non-emergency (602-787-7900) & to [Conduct](#)

STUDENT AND/OR EMPLOYEE CONCERN PROCESSES

STUDENT CONCERNS: Non-Instructional Grievance

EMPLOYEE • SUPERVISOR • DEAN
Student Complaint Form [here](#)

STUDENT CONCERNS: S-6 Instructional Grievance

1. INSTRUCTOR 2. DIV CHAIR 3. DEAN Student
Academic Grievance Form [here](#)

STUDENT & EMPLOYEE* CONCERNS: ADA • DISCRIMINATION SEXUAL HARASSMENT

TITLE IX

Title IX Reports may be anonymous.

Dr. Jana Schwartz, VPSA

ADA/504/Title IX Coordinator • 602-787-7688

Location: KSC 2nd Floor, jana.schwartz@paradisevalley.edu

*Employee [Title VII](#) reports go to TITLE IX Coordinator

BOTH ACADEMIC AND STUDENT AFFAIRS ARE USING THE CARE & CONDUCT SYSTEM FOR REPORTING

The Speak Up webpage provides details,
forms, & links

SPEAK UP

<https://www.paradisevalley.edu/students/care-and-conduct/speak>

QUESTIONS? CONTACT:

Dr. Jana Schwartz
VP of Student Affairs
(602) 787-7688
jana.schwartz@paradisevalley.edu

Dr. Jennifer (Jen) Miller
Dean of Students
(602) 787-6607
jennifer.miller@paradisevalley.edu

Dr. Norma Chandler
Student CARE & Conduct
(602) 787-7076
norma.chandler@paradisevalley.edu

Dr. Jamie Martin
Dean of Academic Affairs
(602) 787-6684
jamie.martin@paradisevalley.edu

Dr. Sandra Hinski
CTE Dean
(602) 787-6618
hinski@paradisevalley.edu

CARE/BIT Team: Dr. Jen Miller, Dean • Dr. Norma Chandler, Chair • Scot Meek, Police Commander • Andrea Macias-Murrieta, Counselor •
Stacy Moreno, Social Worker • Kevin Smith, Academic Analyst • Mike Ho, Dir. Student Life •
• Sara Shuaib, Manager, DRS. Sheena Mata, Care Case Management • Academic Success Coach and Financial Aid Manager
(Interim support: Tereza Dominguez, Dir. LSC • Kathaerine Johnson, Dir. Financial Aid).

Puma Commitment: • Engage • Challenge • Support • CARE